



## OFFICE PROGRAM

MR Offcenters is the *best* value in shared executive space in the Loop, offering top-flight amenities and services at a fraction of the cost of conventional space, and more affordable than competing executive facilities.

*Whatever the case, whatever the needs, MR Offcenters has the solution. It's all here...*

## SPACE RATES

### Offices/Pods:

#### Monthly Rates

INTERIOR OFFICES

Starting

from \$550 per month

EXTERIOR OFFICES

Starting from \$750-\$1,000 per month

PODS

Starting from \$350 per month

### Private Suites/Training Rooms:

\*Please contact us for Private Suites and Training Room pricing.

#### Basic Communication Package

\$200.00 per

month

\*Includes: Telephone number, Private VOIP phone system, Voicemail Box, T1 High Speed Internet Connection, Unlimited Local and Long Distance Calls (411 and international calls not included)

*Additional Telecommunication Package:*

*\$150.00 per month for additional*

#### Refundable Service Retainer Fee

1-2 months

license fee

(refundable at end of lease term)

#### One-Time Activation

\$200.00 (Non-Refundable)

\*Includes: Furniture Configuration, Office Keys, Kastle Systems Access Cards, Application Process, Lobby Listing, Phone Programming, Line Installation and Activation)

### Meeting Rooms

**Large meeting rooms**  
**meeting rooms**

**Small**

\$75.00 per day  
    \$40.00 per day  
\$40.00 per 1/2 day  
    \$20.00 per 1/2 day  
\$90.00 - 8 hour package  
    \$50.00 - 8 hour package  
\$15.00 per hour  
    \$8.00 per hour

**ADDITIONAL TELECOMM SERVICES**

*MR Officenters offers a variety of business services to complete your office experience.*

* Additional Communication Packages: each	\$150.00 per month
* International Telephone Service request	Rates upon request
Live Line Answered by Receptionist	\$50.00 per month
Additional Voice Mail Box \$25.00 per month	
Additional T1 High Speed Internet Connection	\$70.00 per month
Wiring for Additional Telephone System	\$300.00 one time fee
Wiring for Additional T1 Internet Connection	\$175.00 one time fee

**Fax**

Private Fax Line  
    \$30.00 per month plus calls per minute  
Wiring for Private Fax Line  
    \$175.00 one time fee

**Print Services**

- Black and White Copy Service \$0.15 per page
- Color Copy Services \$1.00 per page
- Fax Service \$0.50 per page (outgoing)
- Black and White Printing per page \$0.05
- Color Printing \$0.75 per page

## **ADDITIONAL SERVICES**

### **Administrative Services (Billed in 15 minute increments)**

Basic Administrative Support		\$25.00
per hour		
Basic Keyboard and Secretarial Support	\$30.00 per hour	

### **Other Services**

- Lobby Listing  
Additional entry \$15.00
- Company Signage  
\$70.00 per sign (standard building signage)
- Amenities - Kitchenette Services  
month \$15.00 per person per
- UPS and Messenger  
\$2.00 handling charge Actual cost +
- Postage  
Actual cost + 15%
- Notary Public  
\$1.00 each stamp
- Office Supplies  
Actual cost + 20%
- Flower Service  
\$50.00 per month + tax
- Catering  
Actual cost + administrative time

*Subject to errors, omissions, prior sale or lease, change of price, rental condition and/or withdrawal without notice.*